



Principal Information Sheet **New York State Education Department's Growth Reporting System**

As part of the Annual Professional Performance Review (APPR) process, applicable New York State teachers of math and English Language Arts (ELA) in grades 4 through 8, their principals, and principals of grades 9-12 (all grades) are receiving State-provided growth scores and ratings based on 2013–2014 State tests.¹² State-provided growth scores are one of the multiple measures that make up the annual performance ratings and count for 20 percent of these educators' evaluation score for the 2013-2014 school year. For additional information, including a detailed training webinar describing how State-provided growth scores are calculated, please see the Resources on State Growth Measures page at (<http://engageny.org/resource/resources-about-state-growth-measures/>) on EngageNY.org.

The information provided in these reports may support instructional improvement and professional development goals in conjunction with other information about educator effectiveness.

Prior to logging into the New York State Growth Reporting System (GRS) for the first time, users should review the *Student Growth on State Tests* video accessible at <http://www.engageny.org/resource/animated-video-student-growth-on-state-tests-2012-13>. This video explains in a simple way how student growth is measured. It will also be available on the main login page (<http://engageny.org/resource/secure-online-growth-reporting-system/>) along with additional resources. The main login page also contains a GRS tutorial describing how to log into the system and the types of reports available, and a User Guide. The User Guide includes system information such as screen shots, details about how to login, and definitions of variables. These resources will be valuable to understand the data and how to best navigate the system. We have also developed two guides, *A Principal's Guide to Interpreting State-Provided Growth Scores for Grades 4-8* available here: <https://www.engageny.org/resource/principal-s-guide-to-interpreting-state-provided-growth-scores-2013-14-grades-4-8> and *A Principal's Guide to Interpreting State-Provided Growth Scores for Grades 9-12* available here: <https://www.engageny.org/resource/principal-s-guide-to-interpreting-state-provided-growth-scores-2013-14-grades-9-12>.

NYSED makes every effort to protect the privacy of educators and students. GRS users should use caution when accessing the system to view growth data. Leaving your computer unattended while logged on to the GRS web site and/or leaving printouts of your data in locations that are available to others can compromise your privacy and the privacy of your students. Please note that the GRS is provided by our growth vendor, the American Institutes for Research (AIR). Questions about the GRS should be addressed to educatoreval@mail.nysed.gov. Please review the GRS tutorial and User Guide for assistance with login.

Please use your NYSED Application Business Portal System username and password to access the system and view growth data for your school. If applicable, you will be able to view data for teachers of grades 4-8 ELA and math within your school. Access to the GRS is available only to authorized users through the SED Delegated Account System or SEDDAS. Additional information about SEDDAS can be found at <http://www.p12.nysed.gov/seddas/seddashome.html>. If necessary, you may reset your password or find your district's SEDDAS Delegated Administrator by accessing the NYSED Business Portal at <http://portal.nysed.gov> and clicking on the 'Reset Password' or 'Forgot your password?' link in the upper right hand corner, or contact the NYSED SEDDAS Help Desk at seddas_help@mail.nysed.gov or (518) 473-8832. Once your password is changed, you will be able to log on to both the NYSED Business Portal and GRS with this new password. For information about how to entitle users to access the GRS, please review the *Quick Guide* here: <http://www.p12.nysed.gov/seddas/guides/air-quick-guide.pdf>. ***As the data in GRS are confidential, it is critical that you maintain security by not sharing login ID and/or passwords.***

¹ For more information about which educators do not have growth scores, see Section D of the APPR Guidance document at <https://www.engageny.org/resource/guidance-on-new-york-s-annual-professional-performance-review-law-and-regulations/>.

² Teachers and principals employed by the New York City Department of Education will use a separate distribution process to access their reports. Teachers can find more information at <http://schools.nyc.gov/Offices/advance/> and principals can find more information at <http://schools.nyc.gov/Accountability/tools/review/PPR/>.